**Mentor Meeting Discussion Record**

**Trainee Name: Mentor name:**

**Date of this meeting**

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| **Well-Being** |

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| **How is the mentee feeling?**  **How may this be impacting on their progress?** |  |
| **Aims – Link to Overview focus for meeting** | |
| * **What is the purpose of the meeting?** * **What do we need to achieve?** * **What standards are we working on this week?** |  |
| **Progress** | |
| * **What has happened since we last met?** * **What has been completed** |  |

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| **Ongoing action plan targets for this week:**  **Target 1**  **Actions:**  **Target 2**  **Actions:** |
| **Questions from training, observations, teaching:**  **AOB** |
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