

24/25 BUDGET MONTHLY MONITORING & FORECASTING REPORT

DECEMBER

YEAR TO DATE REVIEW

SCHOOL

Appletree Primary

Cost Centre

F**B

SUMMARY OF NUMBER ON ROLL			
	Oct-22	Oct-23	Oct-24
NOR Main School	195	185	179
NOR Nursery	0	0	0
NOR Resource Unit	0	0	0

SUMMARY POSITION	24/25 BUDGET PLAN (£)		24/25 PROJECTED OUTTURN (£)	
23/24 SURPLUS/(DEFICIT) B/F	59,000		59,000	
Grant Funding	897,459		920,490	23,031
Self-Generated Income	86,564		108,169	21,605
TOTAL REVENUE INCOME	984,023		1,028,659	
Staffing Costs	(719,465)		(755,428)	(35,963)
Non-Staffing Costs	(242,196)		(260,208)	(18,012)
TOTAL EXPENDITURE	(961,661)		(1,015,636)	
IN-YEAR BALANCE (TRI less Expenditure)	22,362		13,023	(9,339)
24/25 SURPLUS/(DEFICIT) C/F	81,362		72,023	

EXPENDITURE							
CFR REF		24/25 BUDGET PLAN (£)	DECEMBER YTD (from CFR report) (£)	9 mths	Notes (spend over/under expected %)	24/25 PROJECTED OUTTURN (£)	Variance: More/(less) than budget (£)
				75.00%			
E01	Total Teaching Staff	451,873	361,865	80.08%	Staff changes Aug-Sept 24. Budget plan 5% pay award.	465,012	13,139
E02	Total Supply Staff	7,984	5,500	68.89%	Additional planned supply for absence (see supply insurance)	9,000	1,016
E03	Total Educational Support Staff	154,583	127,000	82.16%	Budget plan 5% pay award. Flat rate + 2% agreed. Addl EHCP hours	173,713	19,130
E04	Total Premises Staff	5,089	3,821	75.08%	Budget plan 5% pay award. Flat rate + 2% agreed	5,500	411
E05	Total Admin & Clerical Staff	60,393	45,394	75.16%	Budget plan 5% pay award. Flat rate + 2% agreed	62,352	1,959
E06	Total Kitchen Staff	0	0	#DIV/0!		0	0
E07	Total Other Staff	28,204	21,158	75.02%	Budget plan 5% pay award. Flat rate + 2% agreed	28,609	405
E08	Total Indirect Employee Expenses	1,430	957	66.92%		1,335	(96)
E09	Total Staff Development & Training	4,000	3,517	87.93%	CPD June 24 and Sept/Oct 24	4,000	0
E10	Total Supply Teacher Insurance	3,794	3,793	99.98%		3,793	(1)
E11	Total Staff Related Insurance	2,115	2,115	100.00%		2,115	0
Total Staff Costs		719,465	575,120	79.94%		755,428	35,963
E12	Total Building Maint/Improvement	13,529	12,393	91.60%	Classroom redecoration project b/f £5k	18,026	4,497
E13	Total Grounds Maintenance	1,292	3,490	270.12%	Emergency tree work £1k	4,000	2,708
E14	Total Cleaning & Caretaking	24,254	17,992	74.18%		25,249	995
E15	Total Water & Sewerage	3,200	2,718	84.94%	Timing of invoices	3,200	0
E16	Total Energy	16,445	10,200	62.02%	Actual % increase not as high as budgeted	14,000	(2,445)
E17	Total Rates (Nurseries only)			#DIV/0!			0
E18	Total Other Occupation Costs	4,223	1,357	32.13%		2,978	(1,245)
E19	Total Learning Resources (not ICT)	40,805	20,817	51.01%	Swimming reduced to Y6 only	35,800	(5,005)
E20A-G	Total ICT Learning Resources	8,340	28,641	343.42%	£20k additional spend covered by additional donation I13	34,379	26,039
E21	Total Exam Fees	0	0	#DIV/0!		0	0
E22	Total Admin	4,785	3,587	74.96%		4,979	194
E23	Total Other Insurance Premiums	3,598	3,596	99.95%		3,596	(2)
E24	Total Special Facilities	0	0	#DIV/0!		0	0
E25	Total Catering Supplies	29,140	20,000	68.63%	Meal price increase and kitchen equipment repairs	30,000	860
E26	Total Agency Supply Staff	0	5,000	Overspend	See insurance claims below I10	7,000	7,000
E27	Total Curriculum Bought in Services	45,697	17,042	37.29%		30,500	(15,197)
E28	Total Other Bought in Services	41,888	33,709	80.47%		41,500	(388)
E29	Loan Interest	0	0	#DIV/0!		0	0
E30	Revenue Contribution to Capital	5,000	5,000	100.00%	Contribution to playground capital project	5,000	0
E31/2	Total Community Focused School Staff & Costs	0	0	#DIV/0!		0	0
Total Non-Staff Costs		242,196	185,541	76.61%		260,208	18,012
TOTAL EXPENDITURE		961,661	760,661	79.10%		1,015,636	53,975

TOTAL REVENUE INCOME ("TRI")								
CFR REF		24/25 BUDGET PLAN (£)	DECEMBER YTD (from CFR report) (£)	9 mths	Notes (spend over/under expected %)	24/25 PROJECTED OUTTURN (£)	Variance: More/(less) than budget (£)	
				Variance (£)				
GRANT FUNDING <i>(enter figures as positive)</i>								
I01	Total Funds Delegated by the LEA	763,855	762,514	(1,341)		762,514	(1,341)	
I01	EYSFF - initial allocation + in-year adjustments & PP			0		0		
I01	2 year old - initial allocation + in-year adjustments			0		0		
I01	SEN Resource Unit place funding (not top-up, I03)			0		0		
I01	Pupil Premium (Early Years)			0		0		
I01	Teachers' Pension Employers Contribution Grant	18,895	18,895	0		18,895	0	
I01	Teachers' Pay Additional Grant	9,000	9,000	0		9,000	0	
I01	CSBG (Core School Budget Grant) & EYBG (Early Years)		0	0		New grant	19,405	19,405
I03	High Needs Top-Up Funding	23,305	21,276	(2,029)		Timing difference, 1 term still to go + addl EHCP £5k	28,304	4,999
I05A	Pupil Premium	25,175	25,175	0			25,175	0
I05B	Pupil Premium (LAC)	900	600	(300)		Spring term payment due from Virtual School	900	0
I06	Other Government Grants			0				0
I07	Other Grants			0				0
I18C	Coronavirus Recovery Premium	2,800	2,030	(770)		AY 23/24 only	2,800	0
I18C	School-led tutoring	2,400	1,800	(600)		AY 23/24 only	900	(1,500)
I18D	PE Grant	17,607	17,597	(10)			17,597	(10)
I18D	UIFSM	33,522	35,000	1,478		35,000	1,478	
	TOTAL GRANT FUNDING	897,459	893,887	(3,572)		920,490	23,031	
			Plan Variance =	1,243				
SELF-GENERATED INCOME <i>(enter figures as positive)</i>								
I08A	Income from letting premises	1,400	0	(1,400)	Additional letting agreed Sept 24	2,000	600	
I08B	Other income from facilities and services	2,150	0	(2,150)		140	(2,010)	
I09	Income from catering			0	Money to be transferred from Private Fund for residential		0	
I10	Total Receipts from Supply Teachers Ins Claims	1,200	750	(450)		2,200	1,000	
I11	Total Receipts from Other Insurance Claims			0			0	
I12	Total Income from Contributions to Visits etc	25,275	3,572	(21,703)		26,000	725	
I13	Total Donations/or Private Funds	56,539	51,032	(5,507)		77,829	21,290	
[CFR code]	[other self - generated income]			0			0	
	TOTAL SELF-GENERATED INCOME	86,564	55,354	(31,210)		108,169	21,605	
TOTAL REVENUE INCOME (Grant Funding + Self-Generated Income)		984,023	949,241	(34,782)		1,028,659	44,636	

ICFP METRICS				
STAFFING PERCENTAGES	24/25 BUDGET PLAN (£)		24/25 PROJECTED OUTTURN (£)	
TOTAL STAFF COSTS ** / TRI	73.1%		74.1%	
TOTAL TEACHING COSTS ** / TRI	46.7%		46.8%	
CURRICULUM SUPPORT STAFF COSTS (E03) / TRI	15.7%		16.9%	
NON-CURRICULUM STAFF COSTS ** / TRI	9.5%		9.4%	

** See 'Notes' tab. Additional costs may need to be included.

STAFFING RATIOS	Oct-24
PUPIL TEACHER RATIO (NOR/FTE Teachers)	20
TEACHER CONTACT RATIO (No of classes/FTE Teachers)	0.80
AVERAGE TEACHER COST (Total Teacher Cost/FTE Teachers)	£ 52,256
AVERAGE CLASS SIZE (NOR/No of classes)	26

** See 'Notes' tab for benchmarks

Projected Outturn
£ 54,660

DATA	Oct-24
NOR (main school)	179
Teachers FTE (main school)	8.8
Teachers FTE (whole school incl Nursery, RU, etc)	8.8
No of Classes (main school)	7