



Pupils Educationally at Risk (PEAR) Memorandum of Understanding 2026/27

Funding for schools to support an Alternative Provision (AP) placement.

Please see [PEAR Terms of Reference](#), in conjunction with this document for context and specificity.

Part A: Responsibilities

Ai) School's responsibilities

1. To identify and agree specific outcomes with the C&YP and parent/carer.
2. To keep the pupil on roll throughout the intervention.
3. To conduct all due diligence before commissioning Alternative Provision (AP), including all safeguarding checks.
4. To discuss the proposed placement with the pupil and their family prior to the final decision to commission a place.
5. To maintain regular contact with the placement (at least once a week) and to ensure that communication with the pupil's family is maintained, as well as regular meaningful contact directly with the C&YP.
6. To monitor attendance at the AP throughout the intervention and ensure it is shared on a daily basis.
7. To monitor progress of the pupil attending the AP. The school is required to submit an alternative intervention plan for the child to the LA prior to finance being released.
8. To [quality assure](#) the educational offer at the AP at regular intervals. This is in line with Ofsted expectations and the [Non School AP Voluntary Standards](#). This Non DfE Alternative Provision Quality Assurance and Commissioning form (or school's equivalent) is required to be submitted to the panel/LA before any funding is transferred.
9. To review the effectiveness of the intervention using the graduated approach and to include the C&YP and family in this process.
10. To continue to use the graduated approach to gather evidence on progress and evidence towards whether an application needs to be made for a formal assessment.
11. To complete the [Alternative Provision submission form](#) and Intervention Plan for LA tracking and data.
12. The Local Authority will pay their proportion of the funding directly to the school commissioning the alternative provision on receipt of an invoice **only if that child is a resident of RBWM**. The school commissioning the alternative provision will be required to pay the full cost to the providers and invoice the local authority for the agreed percentage of contribution towards alternative provision.
13. To contribute £150 for consumables towards The Anchor if accessing for a Reception/Yr 1 child..

Aii) Local Authority's responsibilities

1. To make a decision in a timely fashion once the referral has been received.
2. To consider funding a percentage of the total cost of the placement (this will be no more than 50% of the cost).
3. To ensure that invoices to schools are paid on time. This will be for a maximum of £3,000. In exceptional circumstances this can be increased if agreement is reached via the panel.
4. If the evidence suggests that the pupil would benefit from the Drawing and Talking intervention further discussions, allocations and paperwork will be supplied by the SEMH Coordinator - Debbie Nayar
5. If school considers that intervention support from The Anchor would facilitate school readiness (Rec or Yr 1); initial contact with Dorrie Hooson-Jones should be made and a checklist and referral form be completed. Access to The Anchor is available to all children in Reception and Yr 1 children on roll within RBWM maintained and academy school. The PEAR panel will ratify the provision alongside all stakeholders.

Part B: School and Pupil details

(For completion once joint funding has been agreed at the PEAR hub)

School:	School Contact:
Pupil's name:	DOB: NCY Group:
EHCP or SEND K: Yes No	CP or CIN: Yes No
Pupil Premium funding Allocation: FSM Ever6 CLA Services No	

Part C: Agreed sum

Name of Alternative Provision:	
Start date:	End date:
Total cost:	LA contribution: Setting contribution:

Part D: Signatures

On behalf of the School

Please sign to confirm you agree with the above contribution and the expectations detailed in Part Ai.

Name of Headteacher:	Signature:
Name of school:	Date:

On behalf of the Local Authority

Name:	Position:
Signature:	Date: