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for children**

Providing Children's Services for the Royal Borough of Windsor and Maidenhead

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ELSA Training

Emotional Literacy Support Assistant

An Emotional Literacy Support Assistant (ELSA) is a trained learning support assistant based at a school. The ELSA's role is to support the social/emotional wellbeing of pupils. They are trained by Educational Psychologists and receive ongoing group supervision.

6 Days Training

- Day 1 - Wednesday 21st January 2026
- Day 2 - Thursday 22nd January 2026
- Day 3 - Wednesday 28th January 2026
- Day 4 - Thursday 26th February 2026
- Day 5 - Wednesday 4th March 2026
- Day 6 - Wednesday 11th March 2026

Cost: £575 per ELSA (RBWM) or 7 hours EP Traded time
£675 per ELSA (Outborough and Independent)

Price includes 6 full days training and 2 supervision sessions for Spring and Summer terms 2026.

Refresher

- Day 2 - Thursday 22nd January 2026
- Day 3 - Wednesday 28th January 2026
- Day 6 - Wednesday 11th March 2026

Cost: £325 per ELSA (RBWM) or 4 hours EP Traded time
£425 per ELSA (Outborough and Independent)

Venue: Windsor Family Hub, 65 Alma Rd,
Windsor, SL4 3HD

Lunch and refreshments are included

(Discount will be offered to 2 or more ELSA's from the same school/service)

Book your place via the [link](#)
or scan the QR code



RBWM schools continue to rate ELSA training very highly. The six day training is provided by RBWM Educational Psychology Service. The service has been awarded the ELSA Quality Standards Mark. It is a development opportunity for educational professionals who regularly support children and young people with social/emotional needs in school.

The ELSA refresher training is for ELSAs that have previously completed ELSA training with a provider (usually a local authority service), who are registered with the ELSA Network, and hold the ELSA Network Quality Mark Standard. It is open to ELSAs who have had a break of two or more years from registered ELSA practice. The ELSA should be working within an educational setting and have access to line management from a senior member of staff from this setting.

Those wishing to refresh their training, attend three days of the annual six day ELSA training. The three days will cover the key aspects of ELSA practice as follows:

- active listening skills and reflective conversations
- setting SMART (specific, measurable, achievable, relevant, and time-bound) targets and goal based outcomes
- ELSA supervision
- emotional literacy
- loss and bereavement
- planning and guidelines for school ELSA implementation
- top tips for ELSAs

Schools are asked to agree to a number of commitments in order to ensure that ELSA's work can be optimally effective in school.

Headteachers are asked to register their commitment as part of the training application process

ELSAs will need:

- Timetabled time and suitable space to work with identified children
- Access to appropriate material for use with C/YP
- Assistance from a nominated member of senior staff to clarify and enable the ELSA role in the school context
- Line management
- Release from school to undertake initial training and regular ELSA support and group supervision (**a charge will be incurred for supervision from September 2026**)

Payment via invoice will be processed week beginning 12.01.2026. There will be an ongoing cost for 5 group supervision sessions and a full day conference for the academic year 2026 – 2027 invoiced in September 2026

If you would like any further information please contact:

Fozia Salar, Senior Business Support or

Rebecca Askew, Senior Educational Psychologist on 07926 075 218

or email edpsych@achievingforchildren.org.uk.

Please note non-attendance will be charged at full rate.